

Entourage Configuration

Use these instructions for changing the outbound mail server on existing accounts.

Enabling SMTP Authentication

1. Open Entourage.
2. From the **Tools** menu, select **Accounts**.
3. Click once on the **name of the account** you wish to edit. This will highlight the account.
4. Click on the **Edit** button at the top of the **Accounts** window. DO NOT click on the edit menu at the very top of the screen.
5. Click on the **Click here for advanced sending options** button underneath the SMTP server box.
6. Place a checkmark in the box next to **SMTP server requires authentication**.
7. Make sure the radio button next to **Use Same Settings as Receiving Mail Server** is also selected
8. Click on the very small **close box** in the upper-left corner of this settings window to close it.
9. Click the **OK** button to close the **Edit Account** window, and then close the **Accounts** window. SMTP authentication has been enabled.